

Arizona Legislature - Request To Speak Simple Guide Part 1

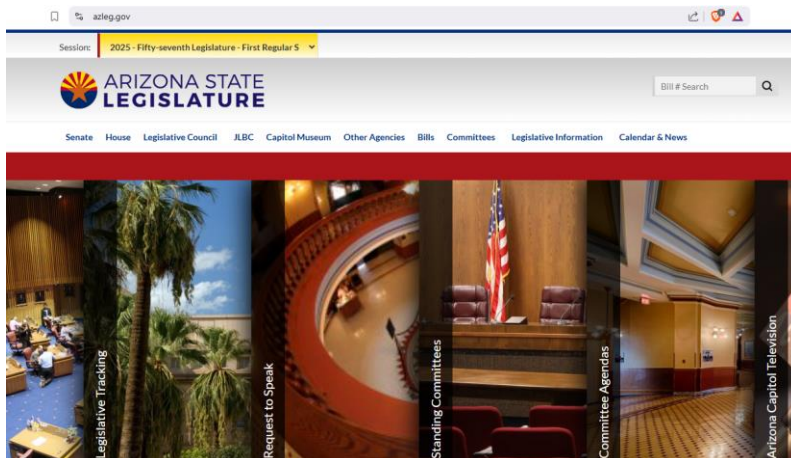
This guide simplifies the process of using Arizona's Request To Speak (RTS) system, making it easier for individuals to engage with legislative bills. It provides step-by-step instructions and helpful tips for navigating the platform, ensuring users can efficiently research bills and express their positions. By following this guide, users can actively participate in the legislative process and make their voices heard on important issues. It's a valuable resource for anyone looking to influence legislation in Arizona.

1. You will go to this website apps.azleg.gov



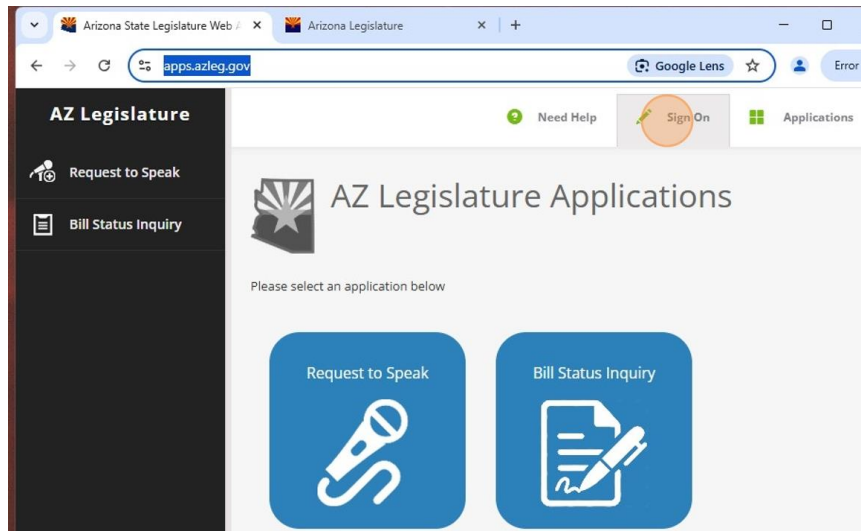
2. You can also just go to azleg.gov. Which brings you to a larger amount of options. You can do a quick bill search if you're just looking at the bill.

But you can actually get all your members. Senate, House, Legislative Council. The rules area, other agency. Bill information. Committees, the current calendar, what bills are active by calendar dates.

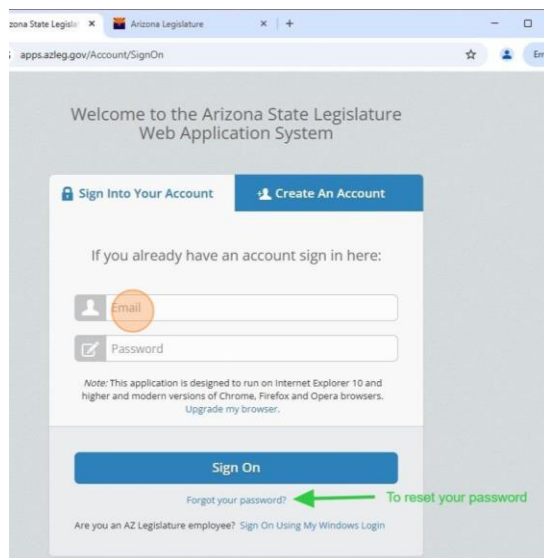


Arizona Legislature - Request To Speak Simple Guide Part 1

3. You have two functions 1) I want to know more information about a bill 2) I want to actually put a thumbs up, thumbs down, make a comment, or I might want to come in person to speak on this bill at a committee. When you get here, you're going to see at the top right you have a couple of things. 'Sign on' means sign on, so in order to have an account for this, you need to have gone down to the Capitol and signed on at a kiosk at the capital. Or somebody would have gone down on your behalf and done that for you and sent you the information for you to go ahead and get started. Sign On -



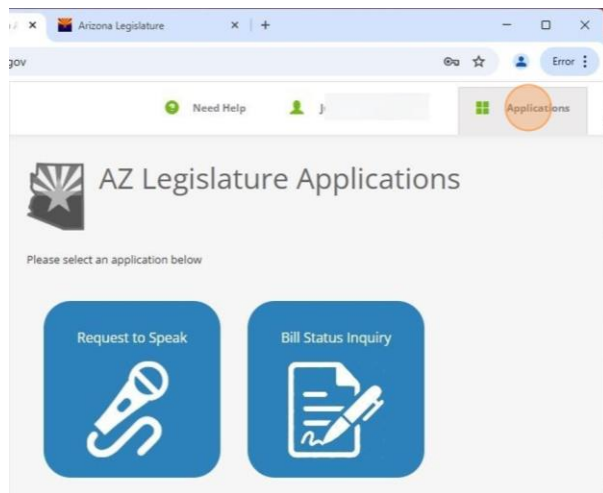
4. Enter your Email and Password and Click Sign On



Tip! If you forgot your password or are having trouble logging on, use the forgot your password link to reset the password. Once your account is setup it is always active - You may just need to change the password. :)

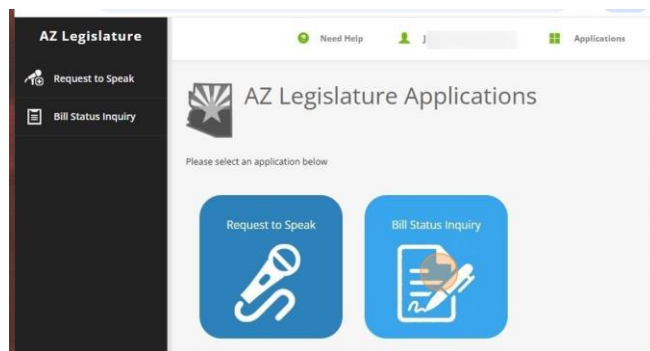
Arizona Legislature - Request To Speak Simple Guide Part 1

5. These are the two applications we are going over in brief today

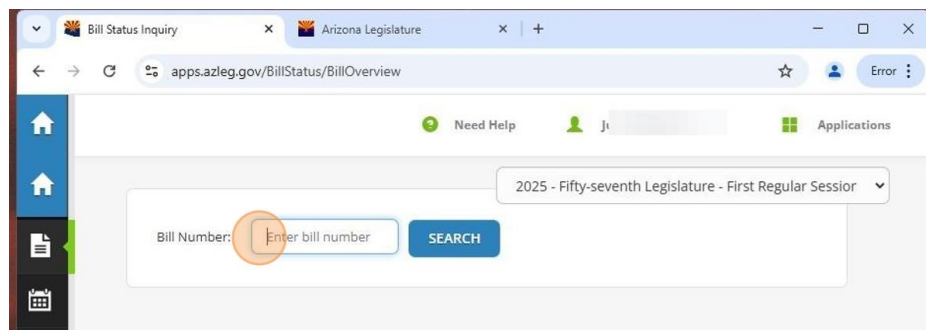


Tip! Click here if you do not See the Request to Speak or Bill Status Inquiry Options

6. So let's start with bill status inquiry.

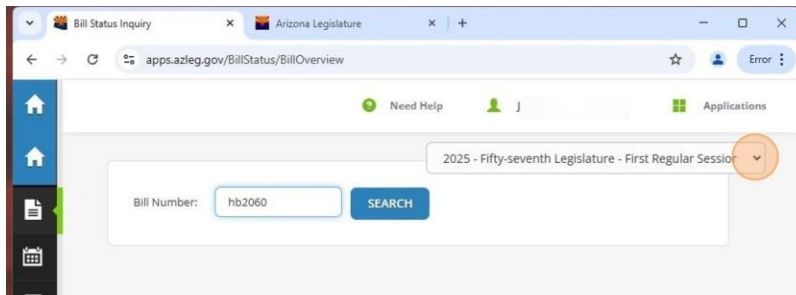


7. This is simply where I can go and look at a bill, so I have a bill number.



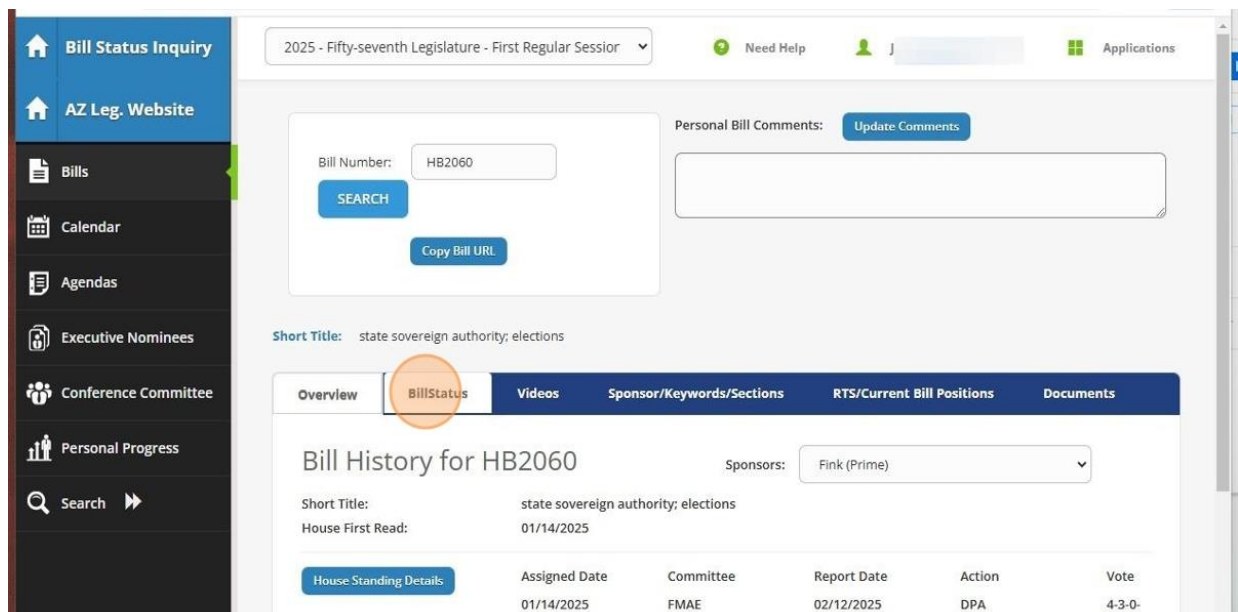
Arizona Legislature - Request To Speak Simple Guide Part 1

8. If I want to look at historical sessions, you have a way to do that.



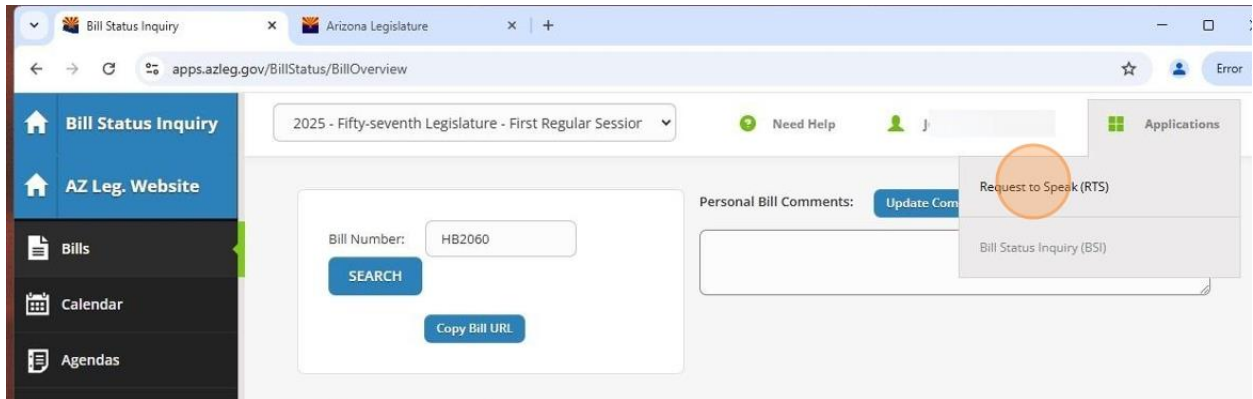
Tip! The default session is the most recent, if you wish to look up historical bills - use the drop down to select a prior session.

9. Overview - High level , Bill status - deeper information, Videos - from committees, RTS Positions, Documents - the text of the bill along with summaries and amendments.



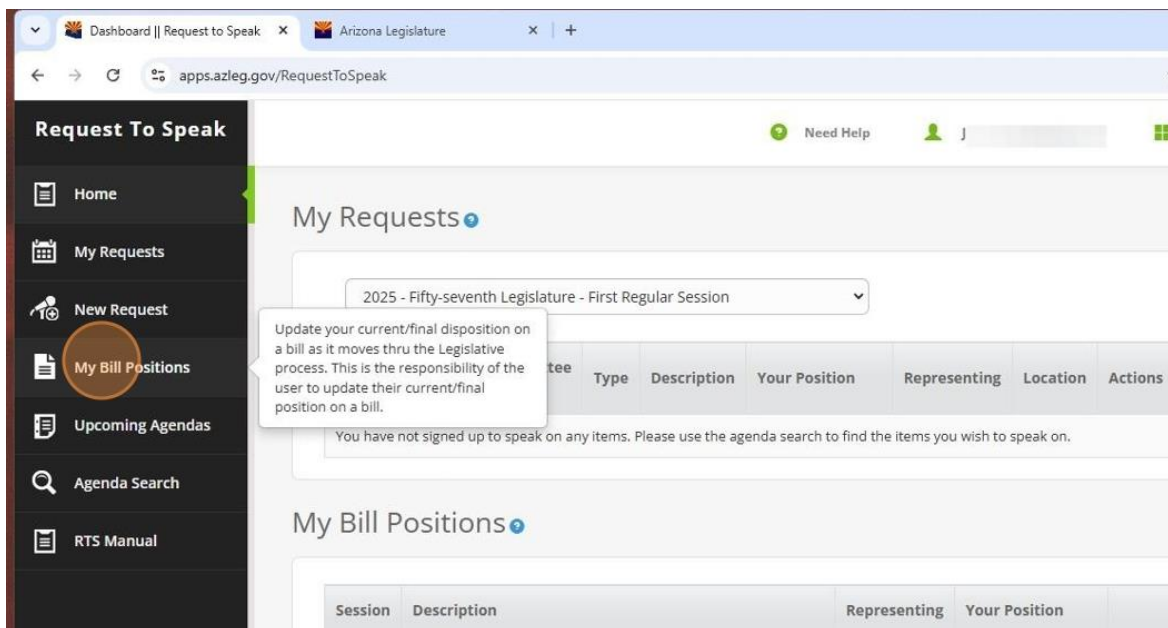
Arizona Legislature - Request To Speak Simple Guide Part 1

10. Now that you have researched a bill and are ready to Thumbs UP/Thumbs DOWN - Go to Applications (Upper Right Corner) and Select Request to Speak (RTS)



Tip! Bill Status Inquiry - Gives you the details and more information on a bill, Request To Speak allows you to Make a position in the system on a bill

11. Click "My Bill Positions"



Arizona Legislature - Request To Speak Simple Guide Part 1

12. Enter the Bill Number in the Box

The screenshot shows the 'Request To Speak' interface on the Arizona Legislature website. The left sidebar contains navigation links: Home, My Requests, New Request, My Bill Positions (highlighted), Upcoming Agendas, and Agenda Search. The main content area is titled 'My Bill Positions'. It features a 'Session' dropdown menu set to '2025 - Fifty-seventh Legislature - First Regular Session'. Below this is a form with a 'Bill Number' field (highlighted with an orange circle) containing the placeholder text 'Enter bill numl', and a 'Your position:' section with radio buttons for 'For' (green thumbs up), 'Neutral' (orange), and 'Against' (red thumbs down). An 'Add' button is next to the position options. At the bottom, a table header is visible with columns: Session, Description, Representing, and Your Position.

13. The bill number and short title will appear - Select it

This screenshot shows the same 'My Bill Positions' form as the previous one, but with the 'Bill Number' field (highlighted with an orange circle) now containing the text 'hb2060'. A dropdown menu is open below the field, displaying suggestions: 'HB2060 - state sovereign authority; elections'. The 'Session' dropdown remains set to '2025 - Fifty-seventh Legislature - First Regular Session'. The 'Your position:' section and the 'Add' button are still visible.

Arizona Legislature - Request To Speak Simple Guide Part 1

14. Set Your Position For/Neutral/Against

Request To Speak

Home

My Requests

New Request

My Bill Positions

Upcoming Agendas

Need Help

My Bill Positions

Session: 2025 - Fifty-seventh Legislature - First Regular Session

Bill Number: ority; elections

Your position:

☐ For

☐ Neutral

☐ Against

Add

15. Click "Add"

Request To Speak

Home

My Requests

New Request

My Bill Positions

Upcoming Agendas

Need Help

My Bill Positions

Session: 2025 - Fifty-seventh Legislature - First Regular Session

Bill Number: HB2060 - state

Your position:

☒ For

☐ Neutral

☐ Against

Add

Add bill position for this bill

Arizona Legislature - Request To Speak Simple Guide Part 1

16. The bills you have made a position on are listed - Use the list to Update or Delete your position

Session: 2025 - Fifty-seventh Legislature - First Regular Session

Bill Number: HB2060 - state

Your position: ☒ For ☐ Neutral ☐ Against [Add](#)

Session	Description	Representing	Your Position	
1R	HB2043 - harassment; intent; defense	Self		Update Delete
1R	HB2056 - geoengineering; prohibition	Self		Update Delete
1R	HB2059 - natural resources; federal law; requirements	Self		Update Delete
1R	HB2060 - state sovereign authority; elections	Self		Update Delete

17. Click you position and Add a comment

Arizona Legislature

eg.gov/RequestToSpeak/EditBillPosition/1209548

Need Help J

Edit Bill Position

Your position on the item: ☐ For ☒ Neutral ☐ Against

Change Comment

[UPDATE](#)

Bill Number: HB2060
Short Title: state sovereign authority; elections
Session: 1R
Date Introduced: 1/8/2025

Arizona Legislature - Request To Speak Simple Guide Part 1

18. Click "Update"

The screenshot shows the 'Edit Bill Position' interface. At the top, there are links for 'Need Help', a user profile, and 'Appl'. The main section is titled 'Edit Bill Position'. It contains two primary areas: a position selection area and a comment area. The position selection area has three radio buttons: 'For' (with a green thumbs up icon), 'Neutral' (with an orange thumbs up/down icon), and 'Against' (with a red thumbs down icon). The 'Neutral' option is selected. Below this is a 'Change Comment' section with a text input field containing the word 'test' and a blue 'UPDATE' button. To the right, there is a summary box with the following information: 'Bill Number: HB2060', 'Short Title: state sovereign authority; elections', 'Session: 1R', and 'Date Introduced: 1/8/2025'.

19. There many other features in the RTS system - Today was to go over how to find a bills information and how to set a Thumbs UP/Thumbs DOWN.

Thank You :)